

**A REQUEST FOR PROPOSAL
FOR
PERSONAL SERVICES CONTRACT**

Department of Highways
Professional Services Procurement Bulletin 2011-12
Greenup/KY 244/9-1073.00

This document constitutes a Request for Proposals for Personal Service Contract from qualified individuals and organizations to furnish those services as described herein for the Commonwealth of Kentucky, Department of Highways.

I. PROJECT DESCRIPTION

County – Greenup
Route – KY 244
Item No – 9-1073.00
Project Description – Bridge Replacement

II. PROJECT INFORMATION

Project Manager – Darrin Eldridge, PE & Travis Rogers, P.E.
User Division – Division of Highway Design
Approximate Fee – \$200,000
Project Funding – Federal Funds (BRX)
Project Length – 0.5 miles

III. PURPOSE AND NEED

The purpose of this project is to replace a bridge and its approaches on KY 244 between MP 0.0 and MP 0.5 over CSX Railroad. The project is necessary to replace one two-lane bridge that is structurally deficient. The bridge has been assessed a sufficiency rating of 47.9. KY 244 is an Urban Collector Street System with a 2008 ADT of 9306.

IV. DBE REQUIREMENT

None

V. SCOPE OF WORK

The selected consultant will be responsible for Phase I and Phase II Roadway Design, including the preparation of preliminary line and grade plans, structure design, drainage design, right-of-way plans, construction plans, traffic control plans, and cost estimates. The selected consultant will be required to provide engineering services to perform Structure Design.

VI. SPECIAL INSTRUCTIONS

The Department may retain any of the advertised services to be performed by in-house state forces.

Instructions for Response to Announcement can be found at:

http://transportation.ky.gov/progperform/instructions_for_response_to_kentucky_transportation_cabinet_6-9-09.pdf

VII. AVAILABLE STUDIES

None

VIII. METHOD OF DESIGN

The selected Consultant shall utilize the current CADD Standards for Highway Plans policy (version 3) in the development of the highway plans.

IX. PHOTOGRAMMETRIC SERVICES

The Consultant to field survey the project.

X. ENVIRONMENTAL

The Department will provide any necessary Environmental Services.

XI. GEOTECHNICAL SERVICES

The Department will provide all Geotechnical Services required for the project.

XII. STRUCTURE DESIGN

The Selected Consultant shall do the necessary engineering service to submit to the KYTC an Advanced Situation Folder(s) for the appropriate applicable structure(s). The Structure Design may be performed by the Consultant. Structure Design Services may be added to the Contract by Contract Modification. Prequalification in the area of Structure Design is required to be identified in the Consultant's Response to Announcement.

XIII. TRAFFIC

Traffic projections and related information will be provided by the Department.

XIV. PREQUALIFICATION REQUIREMENTS

To respond to this project, the consultant project team must be prequalified in the following areas by the date of this advertisement.

ROADWAY DESIGN

- [Urban Roadway Design](#)
- [Surveying](#)

STRUCTURE DESIGN

- [Spans under 500 feet](#)

XV. PROCUREMENT SCHEDULE

Dates other than Response Date are tentative and provided for information only.

RESPONSE DATE • July 13, 2011 4:30 p.m. E.S.T. (Frankfort time)

FIRST SELECTION COMMITTEE • July 18, 2011

SECOND SELECTION COMMITTEE • August 1, 2011

PRE-DESIGN CONFERENCE • August 15, 2011

TENTATIVE DEADLINE FOR CONSULTANT FEE PROPOSAL • September 5, 2011

CONTRACT NEGOTIATIONS • September 19, 2011

NOTICE TO PROCEED • November 1, 2011

XVI. PROJECT SCHEDULE

Project schedule may be adjusted during the pre-design conference or contract negotiations.

PRELIMINARY LINE AND GRADE • March, 2012

FINAL JOINT INSPECTION • November, 2012

ADVANCED SITUATION FOLDER SUBMITTED • December, 2012

RIGHT OF WAY PLAN SUBMITTAL • June, 2013

FINAL ROADWAY PLANS • June, 2014

FINAL STRUCTURE PLANS • June, 2014

XVII. EVALUATION FACTORS

1. Relative experience of consultant personnel assigned to project team with highway projects for KYTC and/or federal, local or other state governmental agencies. (10 points)
2. Capacity to comply with project schedule. (10 points)
3. Past record of performance on project of similar type and complexity. (10 points)
4. Project approach and proposed procedures to accomplish the services for the project. (10 points)
5. Consultant's offices where work is to be performed. (2 points)

For state-funded projects, if a Selection Committee vote results in a tie between two (2) firms, one (1) of which will perform more of the work tasks in Kentucky than the other, then the former firm shall be ranked one (1) place ahead of the latter.

XVIII. SELECTION COMMITTEE MEMBERS

1. Travis Rogers, PE, User Division
2. Jim Simpson, PE, User Division
3. Deanna Miller, PE, Secretary's Pool
4. Steve Farmer, PE, Secretary's Pool
5. Howard Cruse, PE, Governor's Pool

